



Information

- Intelife collects and uses your information to provide your supports and services.
- Sometimes we need to share and exchange information about you

Intelife respects and protects the privacy and dignity of people with disability

You are being asked to provide agreement for the collection, use, storage and sharing of your information for the reasons described below. Please read this information, or ask for it to be explained to you, before signing the consent section on the other side of this page

Why we need your personal information?

We collect and use your personal and sensitive information to give you services and supports to meet your unique needs.

What information is collected and disclosed?

The information below is necessary to set you up as an Intelife participant and provide the right supports and services to help you achieve your goals. It might not be possible to provide those services to you if you withhold your consent.

Intelife collects your name, date of birth, gender, address, type of disability you have, any medical conditions, your general support needs, an ID photo of your face, who to contact in an emergency or who to contact for decision making if you need help. Also, Intelife asks about your funding information from Government Departments, other service providers and from your NDIS Plan. All these things are set out in Intelife's registration form when you first come to Intelife.

- Sometimes Intelife may be required by law to disclose some of your information.
- Sometimes Intelife may need to disclose some of your information to people like the police, ambulance officers, if there is a concern about your health and wellbeing or if your rights are not being met.
- Sometimes you may ask Intelife to talk to your parents, an advocate, your LAC, your doctor, your other service providers, funding providers or NDIA on your behalf to discuss the services you need or to help work out a problem.
- Sometimes authorised external independent auditors visit Intelife to check if Intelife's service system meets the National Standards for Disability Services and people's information is being kept properly.

How will my personal information be protected?

Any personal information held by Intelife is handled in accordance with the Australian Privacy Principles and protected under the Privacy Act 1988. This means there are limits on how your information is handled by Intelife and other people who are given your information.

You can check and update your information at any time.